



## SPECIAL CIRCULAR

To the Members

No. 16-013  
12 October 2016

Dear Sirs,

### Maritime Labour Convention 2006 as amended (MLC) Financial Security Requirements

Reference is made to the circular [No. 16-009](#) dated 24 June 2016 which informed Members of the amendments to the Maritime Labour Convention 2006 which will enter into force on 18 January 2017. After this date, ships that are subject to the MLC will be required to display certificates issued by an insurer or other financial security provider confirming that insurance or other financial security is in place for liabilities in respect of

- outstanding wages and repatriation of seafarers together with incidental costs and expenses in accordance with MLC Regulation 2.5, Standard A2.5.2 and Guideline B2.5, and
- compensation for death or long-term disability in accordance with Regulation 4.2, Standard A4.2 and Guideline B4.2.

The Boards of all Clubs in the International Group have decided that Clubs should provide the necessary certification. The purpose of this Circular is to provide an update to Members regarding the steps which are being taken to enable Members to meet the financial security requirements. The Circular contains the most important information while more details are provided in the accompanying FAQs (Annex 1).

### **Ships requiring MLC Certificates**

Ships will require MLC Certificates if they are

- registered in a state where MLC is in force; or
- calling at a port in a jurisdiction where MLC is in force

Details of States which are party to MLC can be found in the [MLC Database](#) maintained by the International Labour Organisation.

MLC Certificates are not required by ships registered in States which are not party to MLC and which will not call at States which are party to MLC.

More information about the categories of ships to which MLC applies can be found on the FAQs on MLC (Annex 1).

### **Process**

All Clubs in the international Group will shortly provide information to Members about the process for obtaining Certificates. The Certificates will be sent to Members by their Clubs in PDF format based upon the wordings in Annexes 2 and 3. Members must then print the Certificates and ensure that they are posted in a conspicuous place on board where they are available to seafarers no later than 18 January 2017.

Once the Certificates are issued, they will be recorded on the ship search facility on Club websites.

The Certificates are provided by the Club and there is no need to apply for State issued Certificates. However, some States may require shipowners on their register to supply copies of the Certificates for their records.

Those Members who intend to renew with their existing Club may be able to obtain Certificates which are valid up to 20 February 2018.

## **Insurance**

Some of the liabilities arising under the Certificates will fall within the scope of standard P&I cover for crew. For example, Club Rules will normally cover compensation for death or long term disability. Similarly, repatriation costs and wages following a shipwreck form part of standard cover. However other liabilities fall outside the scope of P&I cover, in particular repatriation costs and wages arising from the abandonment provisions set out in Standard 2.5.2 of the MLC, as amended.

In Annex 4 of this Circular appears the basis of the MLC Extension Clause (“the Clause”) which will shortly be finalised in English and Japanese. Clubs are able to provide Certificates according to the Clause. The Clause provides that the Club will pay claims advanced by seafarers which fall within the scope of the Regulations and Standards specified in the Certificates. The Clause also provides that if such payments fall outside the scope of standard cover, Members will be obliged to reimburse the Club.

## **Reinsurance**

Claims which fall outside the scope of P&I cover will also fall outside of the scope of the International Group’s pooling and reinsurance arrangements. The Group has arranged additional reinsurance cover for liabilities arising under the MLC Extension Clause and falling outside the scope of cover. The reinsurance placement is at an advanced stage and will be at a level which is sufficient for all Members, with the possible exception of a small number of fleets with exceptionally high crew numbers.

## **General**

The MLC financial security requirements raise many challenges for shipowners, insurers, Flag States and Port States. Although there is some resemblance to the compulsory insurance system under IMO Conventions, there are considerable differences. For example, MLC does not stipulate a prescribed wording for the security. In addition, individual States have a degree of flexibility as to how they implement and enforce MLC from both a Flag State and a Port State perspective. At the time of writing 79 States have ratified the Convention. The International Group has been instrumental in establishing an informal Correspondence Group of 18 States who have been consulted and given the opportunity to comment on the proposed steps taken by the International Group. The aim has been to provide a system for security which meets with the requirements of MLC and is accepted in all States where MLC is in force. Further updates will be provided in due course.

All International Group Clubs have issued a similar circular.

Yours faithfully,

**The Japan Ship Owners’ Mutual Protection & Indemnity Association**

Annex 1 : International Group FAQs for Members

Annex 2, 3: MLC Certificates (samples)

Annex 4 : sample wording of the MLC Extension Clause

## MARITIME LABOUR CONVENTION 2006 AS AMENDED (MLC)

### FINANCIAL SECURITY REQUIREMENTS

#### International Group FAQs for Members

**IMPORTANT NOTE:** The entry into force of the amendments to MLC raises a number of complex and novel questions. These FAQs are intended to provide guidance to assist Members and Clubs in the run up to entry into force of the amendments on 18 January 2017. While efforts have been made to provide clarity, uncertainty remains on some aspects of the financial security requirements. There may also be differences in the way some states implement and enforce the amendments. Further updates will be given as and when necessary. These FAQs should not be regarded as providing definitive legal advice and Members should also consult their flag state authorities.

#### CERTIFICATION

##### 1. What Certification is required?

From 18 January 2017, all ships which are subject to MLC will be required to carry and display on board two Certificates confirming that financial security is in place for

(a) shipowners' liabilities for repatriation of crew, essential needs such as food, accommodation and medical care and up to four months' outstanding contractual wages and entitlements in the event of abandonment (Regulation 2.5, Standard A2.5.2 Paragraph 9), and

(b) contractual payments for death or long-term disability due to an occupational injury, illness or hazard set out in the employment agreement or collective agreement (Regulation 4.2, Standard A4.2 paragraph 1(b)).

##### 2. Which ships need Certificates?

Ships will require MLC Certificates if they are

- registered in a state where MLC is in force, or
- calling at a port in a jurisdiction where MLC is in force

Details of States which are party to MLC can be found in the [MLC Database](#) maintained by the International Labour Organisation (ILO).

MLC Certificates are not required by ships registered in States which are not party to MLC and which will not call at States which are party to MLC.

### **3. Will all states apply the financial security requirements?**

The Amendments will apply in all States which are party to MLC. However, it is understood (although not confirmed) that some of these States will not be ready to implement the Amendments.

Members should proceed on the basis that the financial security requirements apply unless they have clear confirmation from their Flag State and the authorities of any MLC Port State that financial security Certificates are not required.

### **4. Which categories of ship does MLC apply to?**

The MLC definition of a ship is very wide: “a ship other than one which navigates exclusively in inland waters or waters within, or closely adjacent to, sheltered waters or areas where port regulations apply”<sup>1</sup>.

MLC applies to ships “ordinarily engaged in commercial activities, other than ships engaged in fishing or in similar pursuits and ships of traditional build such as dhows and junks”<sup>2</sup>.

MLC States Parties are able to determine that MLC does not apply to certain categories of ship, including ships of less than 200gt not engaged in international voyages. States Parties are obliged to notify the ILO of such determinations which are recorded in the ILO database against the individual state as “National determinations”<sup>3</sup>.

### **5. Will the first Certificates be valid until 20 February 2017 or 2018?**

Clubs may be able to issue MLC Certificates which are valid until 20 February 2018. However, Members who intend to change Clubs at the 20 February 2017 renewal should only obtain Certificates which are valid up to 20 February 2017, particularly if they intend to move to an insurer outside of the International Group.

Clubs supplying Certificates which are valid to 20 February 2018 will require an undertaking from their Members to renew with them or another IG Club at the February 2017 renewal.

### **6. What form do the Certificates take?**

MLC sets out relevant information which must be provided on the Certificates but does not provide a prescribed form. The wording of the Certificates has been developed by the International Group (IG) and shared with an informal Correspondence Group (CG) of States which has had the opportunity to comment. The wording is similar to the “blue cards” issued by Clubs under International Maritime Organisation (IMO) Conventions.

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<sup>1</sup> MLC Article II.1(i)

<sup>2</sup> Article II.1.4

<sup>3</sup> Article II.5, 6 & 7.

## **7. Who are the Certificates issued to?**

They are sent to Members in PDF format and will be capable of verification on the ship search facility of Club websites. Members are responsible for printing the Certificates and ensuring that they are displayed in a conspicuous place on board where they will be available to the seafarers<sup>4</sup>. Certificates are not issued by Flag States (in contrast to the blue card and certification procedure under IMO Conventions). However, some Flag States may require owners on their register to supply the competent authority with copies of certificates for their records.

## **8. Will States accept Certificates issued by an IG Club without carrying out financial controls?**

It is anticipated that States will follow the practice for blue cards issued under IMO Conventions and recorded in the IMO Guidelines<sup>5</sup>. MLC Certificates issued by IG Clubs will then be accepted without the need for additional financial checks.

## **9. Will ships which are flagged in a State which is not party to MLC need Certificates if calling at ports where MLC is in force?**

States Party to MLC are required to implement it in a way which ensures that ships flying the flag of a State which has not ratified MLC do not receive more favourable treatment<sup>6</sup>. States are also obliged to have effective port state control to ensure that ships entering its ports meet the requirements of the Convention<sup>7</sup>. The IG Clubs have concluded that the best way of ensuring compliance is to provide the same form of financial security to ships registered in MLC States and to ships registered in non-MLC States, providing they call at ports in MLC States.

## **10. Can the Club rely on any insurance exclusions?**

It has been accepted that certain limited exclusions can be relied upon. These are referred to in the MLC Extension Clause and relate to war, nuclear, bio-chem and cyber risks and sanctions.

## **INSURANCE**

### **11. Is the risk covered by the Rules?**

Liability for disability due to occupational injury will normally fall within the scope of standard crew cover under the Rules. Repatriation and unpaid wages will be covered under the Rules in some

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<sup>4</sup> Standards A2.5.2.6 & A4.2.11

<sup>5</sup> See [IMO Circular Letter 3464 2 July 2014](#) with Guidelines for accepting insurance companies, financial security providers and IG P & I Clubs.

<sup>6</sup> Art V.7

<sup>7</sup> Regulation 5.2.1

cases, including when due to a shipwreck. However, repatriation and overdue wages fall outside the scope of P&I cover when arising from abandonment due to a shipowner's financial default.

**12. How are wages and repatriation costs under Standard 2.5.2 covered, if outside the scope of Club cover provided under the rules?**

The MLC Extension Clause provides that Clubs will discharge and pay claims made by seafarers pursuant to the Certificates. The Clause imposes an obligation on Members to reimburse their Club if the claims which the Club has paid to seafarers fall outside the scope of cover provided by the rules. This is on the basis that Clubs will want to take measures to minimise the risk of bearing the financial consequence of shipowners abandoning their crew.

**13. Will Clubs pool liabilities outside the scope of standard Club cover and the Pooling Agreement?**

No. The boards of IG Clubs have decided against pooling these risks. They are therefore not poolable and not covered by the IG reinsurance programme.

**14. Have Clubs protected their position through reinsurance?**

Yes. Reinsurance is being arranged through the IG's brokers. Binding commitments have been given by reinsurers for USD 150m and the IG expect to achieve USD 190m per fleet in excess of USD 10 million per fleet. The combined total of USD 200 million per fleet will be sufficient for all Members, with the possible exception of a small number of fleets with exceptionally high crew numbers.

**15. Why is the cover limit "per fleet"?**

It is likely that abandonment will be caused by insolvency and will affect a fleet rather than just a single ship in a fleet. Reinsurers require the cover limit to apply on a per fleet basis regardless of how the fleet is split between Clubs.

**16. What is the excess under the reinsurance?**

The excess is USD 10 million per fleet. If a fleet is entered with a single Club, that Club will bear the first USD 10 million. If a fleet is split between clubs, then each Club will bear a proportion of USD 10 million calculated on a pro rata basis. Clubs will need to cooperate if an event gives rise to claims which may exceed USD 10 million on a fleet basis.

**17. Can Certificates be provided when the P&I policy excludes crew risks?**

The starting point should be that the insurers who provide owners with P&I cover for crew risks should also provide owners with MLC Certificates. If those insurers are unwilling or unable to provide MLC Certificates, Members may approach their Club to provide them. In assessing such

request, the Club will need to take account of the fact that if it issues Certificates it is accepting responsibility for liabilities which are covered by another insurer.

**18. Are payments made to crew under MLC Certificates subject to deductibles?**

No. Payments made to seafarers under certificates are not subject to deductibles. However, the cover provided by the Club to the owner remains subject to any deductibles, so after payment is made to seafarers the amount of any deductible is recoverable from the insured owner.

**CREW MANAGERS**

**19. What is the position for a shipowner whose crew managers fail to pay wages?**

Some shipowners outsource crew management to a crew manager. If a crew manager becomes insolvent and does not pay the seafarers' wages, the shipowner remains responsible for paying the crew. If the Club is required to meet claims by seafarers it will be entitled to seek reimbursement from the Member. If the shipowner is also insolvent the loss will remain with the Club.

**STATE SCHEMES**

**20. Can MLC cover be provided by a Club when crew risks are partly covered by a State scheme?**

Yes. MLC acknowledges that financial security can be provided in the form of social security or a national fund or similar arrangement<sup>8</sup>. The Club financial security will respond to the extent that liabilities arise under the Certificates which are not included in the State scheme.

**WAGES**

**21. What is the liability for wages?**

The security required under Regulation 2.5.2 is for up to four months' owed contractual wages and entitlements. A claim may arise where the shipowner "has unilaterally severed their ties with the seafarer including failure to pay contractual wages for a period of at least two months", as described in Standard 2.5.2.2(c).

**22. What is meant by "wages"**

Security is required for "outstanding wages and other entitlements due from the shipowner to the seafarer under their employment agreement, the relevant collective bargaining agreement or the

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<sup>8</sup> Standards A2.5.2.3 & A4.2.2.2

national law of the Flag State, limited to four months of any such outstanding wages and four months of any such outstanding entitlements.”

MLC contains definitions of “basic pay or wages” and “consolidated wage” in Guideline B.2.2 but neither of these terms is used in the context of financial security. The term “entitlement” indicates that the seafarer must have a legally enforceable right to recover the amounts claimed. Financial security would respond for wages and other items such as overtime where these are legally due but not otherwise.

## **SEAFARERS**

### **23. Do seafarers have to be serving on board to claim under MLC Certificates?**

Unpaid wages fall under “Regulation 2.5 - Repatriation” and Standard A.2.5.2 refers to financial security in the case of abandonment. A claim for wages under the financial security is therefore only available to seafarers serving on board.

Regulation 4.2 applies to contractual claims which relate to death or long-term disability of seafarers due to an occupational injury, illness or hazard occurring in the course of employment and until the date on which they are repatriated. The security responds to claims arising out of events occurring while the crew member is serving on board the vessel or being repatriated.

### **24. What category of seafarers can claim under the security?**

The MLC definition is very simple: “any person who is employed or engaged or works in any capacity on board a ship to which this Convention applies.” In general terms MLC is intended to provide protection to persons whose principal place of work is on the ship. It will normally include hotel staff on a passenger ship and cadets. In cases of doubt, MLC States Parties can determine whether particular categories of persons are to be regarded as seafarers for MLC purposes. States are obliged to notify the ILO of such determinations which are recorded in the [ILO database](#) against the individual state as “National determinations”<sup>9</sup>.

## **TERMINATION**

### **25. Can liability under MLC Certificates be terminated?**

Yes. MLC permits the termination of the financial security on at least 30 days' notice by the issuer to the competent authority of the Flag State<sup>10</sup>.

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<sup>9</sup> Art II.3 & 7.

<sup>10</sup> Standards A2.5.211 & A4.2.12



## INFORMATION

### **26. What information is to be provided in MLC Certificates?**

*Name, full address and website of the provider of insurance or other financial security*

Details will be inserted of Clubs' or Managers' head offices.

*Contact details of the persons or entity responsible for handling seafarers' request for relief*

Clubs will provide a telephone number and e-mail address which will provide seafarers with immediate access.

*Name of the shipowner*

The Club will insert the name of the registered owner of the ship.

*Period of validity of the financial security*

The period stated in the Certificates will commence on 18 January 2017 and end at noon GMT on either 20 February 2017 or 20 February 2018.

### **27. What information is to be provided on Club Websites?**

Clubs will ensure that when MLC Certificates have been issued, they will be referred to on the ship search facilities on Club websites. These websites are listed [here](#) on the International Group website.

Certificates will be listed as soon as they have been issued and withdrawn as soon as notice of termination has been given.

CERTIFICATE OF INSURANCE OR OTHER FINANCIAL  
SECURITY IN RESPECT OF SHIPOWNERS' LIABILITY AS REQUIRED UNDER REGULATION  
4.2 STANDARD A4.2 PARAGRAPH 1 (b) OF THE MARITIME LABOUR CONVENTION 2006  
AS AMENDED

Name of Ship:

Port of Registry:

Call sign:

IMO number of the ship:

Name, full address and website of the provider  
of insurance or other financial security:

Contact details of the persons or entity  
responsible for handling seafarers' request  
for relief:

Name of the shipowner on whose behalf financial security has been provided:

Period of validity of the financial security: \_\_\_\_\_ to \_\_\_\_\_

THIS IS TO CERTIFY that there is in force a policy of insurance or other financial security in respect of the above-named ship while in the above ownership which meets the financial security requirements of Standard A4.2 paragraph 1(b) of the Maritime Labour Convention 2006 as Amended, where it is in force and applicable

Provided always that the insurer or provider of financial security may cancel this Certificate in accordance with Standard A4.2.12 by giving at least 30 days' written notice to the competent authority of the flag state whereupon the liability of the insurer hereunder shall cease as from the date of expiry of the said period of notice but only as regards events arising thereafter.

The policy of insurance is subject to certain conditions and limitations details of which can be found on the provider's website under "Maritime Labour Convention Extension Clause 2016".

This certificate has been issued for and on behalf of the above-named provider of insurance or other financial security.

Date:

Authorised Signatory

By

[Managers of the above Association]

CERTIFICATE OF INSURANCE OR OTHER FINANCIAL  
SECURITY IN RESPECT OF SEAFARER REPATRIATION COSTS AND LIABILITIES AS  
REQUIRED UNDER REGULATION 2.5.2, STANDARD A2.5.2 OF THE MARITIME LABOUR  
CONVENTION 2006, AS AMENDED

Name of Ship:

Port of Registry:

Call sign:

IMO number of the ship:

Name, full address and website of the provider  
of insurance or other financial security:

Contact details of the persons or entity  
responsible for handling seafarers' request  
for relief:

Name of the shipowner on whose behalf financial security has been provided:

Period of validity of the financial security: \_\_\_\_\_ to \_\_\_\_\_

THIS IS TO CERTIFY that there is in force a policy of insurance or other financial security in respect of the above-named ship while in the above ownership which meets the financial security requirements of Regulation 2.5 paragraph 2 of the Maritime Labour Convention 2006 as Amended, where it is in force and applicable.

Provided always that the insurer or provider of financial security may cancel this Certificate in accordance with Standard A2.5.2.11 by giving at least 30 days' written notice to the competent authority of the flag State whereupon the liability of the insurer hereunder shall cease as from the date of expiry of the said period of notice but only as regards events arising thereafter.

The policy of insurance is subject to certain conditions and limitations details of which can be found on the provider's website under "Maritime Labour Convention Extension Clause 2016".

This certificate has been issued for and on behalf of the above-named provider of insurance or other financial security.

Date:

Authorised Signatory

By

[Managers of the above Association]

**MARITIME LABOUR CONVENTION EXTENSION CLAUSE 2016**

1. Subject only to the other provisions of this MLC Extension (“the Extension”), the Association shall discharge and pay on the Member’s behalf under the 2006 Maritime Labour Convention as amended (MLC 2006) or domestic legislation by a State Party implementing MLC 2006:
  - (a) Liabilities in respect of outstanding wages and repatriation of a seafarer together with costs and expenses incidental thereto in accordance with Regulation 2.5, Standard A2.5 and Guideline B2.5; and
  - (b) Liabilities in respect of compensating a seafarer for death or long-term disability in accordance with Regulation 4.2, Standard A4.2 and Guideline B4.2.
2. The Member shall reimburse the Association in full:
  - (a) any claim paid under paragraph 1(a) save to the extent that such claim is in respect of liabilities, costs or expenses recoverable under Rule [ ] [*repatriation rule*]; and
  - (b) any claim paid under paragraph 1(b) save to the extent that such claim is in respect of liabilities, costs or expenses recoverable under Rule [ ] [*crew claim rule*].
3. There shall be no payment under paragraph 1(a) or paragraph 1(b) if and to the extent that the liability, cost or expense is recoverable under any social security scheme or fund, separate insurance or any other similar arrangement.
4. The Association shall not discharge or pay any liabilities, costs or expenses under paragraph 1(a) or paragraph 1(b), irrespective of whether a contributory cause of the same being incurred was any neglect on the part of the Member or the Member’s servants or agents, where such liabilities, costs or expenses were directly or indirectly caused by or contributed to by or arise from:
  - (a) Any chemical, biological, bio-chemical or electromagnetic weapon

- (b) The use or operation, as a means for inflicting harm, of any computer, computer system, computer software programme, computer virus or process or any other electronic system.

5.

- (a) The Extension may be cancelled in respect of War Risks by the Association on 30 days' notice to the Member (such cancellation becoming effective on the expiry of 30 days from midnight of the day on which notice of cancellation is issued).

- (b) Whether or not such notice of cancellation has been given the Extension hereunder shall terminate automatically in respect of the War Risks:

- (i) Upon the outbreak of war (whether there be a declaration of war or not) between any of the following:

United Kingdom, United States of America, France, the Russian Federation, the People's Republic of China;

- (ii) In respect of any ship, in connection with which cover is granted hereunder, in the event of such ship being requisitioned either for title or use.

- (c) The Extension excludes loss, damage, liability or expense arising from:

- (i) The outbreak of war (whether there be a declaration of war or not) between any of the following: the UK, the USA, France, The Russian Federation, the People's Republic of China;

- (ii) Requisition for title or use.

6. The Extension shall be subject to Rules [sanctions] and [RACE].

7. Without prejudice to paragraph 5, cover under the Extension shall cease 30 days after notice of termination in accordance with either Regulation 2.5, Standard A2.5.2.11 or Regulation 4.2, Standard A4.2.12.

8. Any dispute arising out of or in connection with the Extension shall be resolved in accordance with Rule [Adjudication/arbitration].

9. For the purpose of the Extension:

“Member” means any insured party who is liable for the payment of calls, contributions, premium or other sums due under the terms of entry

“Seafarer” shall have the same meaning as in MLC 2006.

“War Risks” means the risks set out in Rule [WAR EXCLUSION].